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| **WEDDING RUN SHEET** |
| **Client Name:** | Kayla and Tom |
| **Event Date:** | Friday 5th January |
| **Venue:** | Stones of the Yarra Valley |
| **Number of guests:** | 94 |
| **Date:** | **Time:** | **Action/notes:** |  |
| **WEDDING** |  |  |  |
| **PRE-CEREMONY** |  |
|  | **TBC** | Tobi Tobi to arrive and set up in chapel  |   |
| **3:15 pm** | All guests to arrive - Chandon to be served / Stones music to be playing - not Tobi Tobi |
| **3:25 pm** | Tom, family and groomsmen to arrive |   |
| **3:35 pm** | Car to be at the day room with Kayla and girls |   |
| **3:45 pm** | Guests to be seated in chapel |   |
| **3:45 pm** | Tobi Tobi to start playing - usual pre ceremony set |   |
| **~3:55pm** | Chapel doors to close |   |
| **CEREMONY** |  |
|   | **4:00pm** | Gary (celebrant) to welcome guests briefly /house keeping  |   |
| **~4:05pm** | Tobi Tobi - Bridal party song to start (Stand by me) |   |
| Chapel doors to open 10 secs in |   |
| 17 secs into song - Ashlee, Catherine, Scarlett, Oliver, Savannah, Mia, Darcy and Indi to walk down aisle, hug tom and sit in first three rows |
| 1.17 min into song - Bell and Georgia to walk down aisle, hug tom and stand |
| 1.37 min into song - Nat and Court to walk down aisle, hug tom and stand  |
| 1.57 min into song - Bon and Naomi to walk down aisle, hug tom and stand |
| 2.28 min - Tarryn and Nadine to walk down aisle, hug tom and Tarryn to stand, Nadine to stand  |
| 3 min - music to fade/end  |
| **~4:09pm** | Chapel doors to close |
| **4:10pm** | Gary to ask all guests to be upstanding for bride |
| **~4:11pm** | Tobi Tobi - Bride song to start (Fallen so young)  |
| Chapel doors to remain closed until 1.19 min into the song |
| Chapel doors to open, bride to stand still until 1.27 min into song |
| 1.27 min into song - Bride to walk down aisle / chapel doors to close |
| ~2 min into song - Bride to reach groom and hug, take veil off face etc. whilst music starts to fade |
| **~4:15pm** | Gary to ask guests to be seated, and ask bridal party to also take their seat |
| **~4:16pm** | Ceremony etc. to officially commence |
| Official welcome  |
| Persona story |
| Message |
| Monitum |
| Asking |
| Legal vows - Groom |
| Legal vows - Bride  |
| Ring exchange (Matt) |
| Signing of the register, celebrant to ask Bride's grandparents up - Tobi Tobi to play during this (song 1 - Until I found you, song 2 (if needed) - Can't help falling in love) |
| Conclusion - Bride and Groom to leave alter and go upstairs - Tobi Tobi to play during this (You've got the love) |
| **~4:45pm** | Chapel doors to open and guests to depart chapel - Tobi Tobi to continue playing (You've got the love) |
| **~4:50pm** | Guests to receive rose petal cones and line up outside chapel - Tobi Tobi to head to Dairy to set up |
| **~4:55pm** | Bride and groom to exit chapel / rose petal toss / ceremony concludes |
| **COCKTAIL HOUR** |
|   | **4:55 pm** | Guests to head to Dairy for cocktail hour - Tobi Tobi to be playing wedding sets |
| **5:45 pm** | Guests to head into the Barn for reception - Tobi Tobi to finish |

**Contact list**

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| **Wedding party contacts** |
| **TITLE:** | **NAME:** | **PHONE:** | **EMAIL:** |
| **Groom** | Tom Cornelius | 0418 589 032 | k.t.cornelius@outlook.com  |
| **Bride** | Kayla Bunevicius | 0400 787 097 | k.t.cornelius@outlook.com  |
| **Best Man** | Matt Ryan | 0409 911 922 | matt.cor.ryan@gmail.com  |
| **Groomsman** | Tyler Brenchley | 0432 154 861 | lily.brenchley@hotmail.com  |
| **Groomsman** | Tom Chapman | 0400 573 101 | tpchapman92@gmail.com  |
| **Groomsman** | Lachlan Mahon | 0400 828 959 | georgiamckeown@hotmail.com  |
| **Groomsman** | Morgan Evans | 0416 822 232 | isabella.mary.evans@gmail.com |
| **Groomsman** | Bryce Leyden | 0407 876 532 | georgiaswallace@gmail.com |
| **Groomsman** | Michael Mazzacato | 0402 830 012 | natalie\_3084@hotmail.com  |
| **Maid of Honour** | Tarryn Bunevicius | 0402 630 553 | tbunevicius@live.com  |
| **Bridesmaid** | Naomi Parker | 0427 238 099 | naomi.jessie97@gmail.com  |
| **Bridesmaid** | Bonnie Parker | 0488 244 441 | bonniecp94@hotmail.com  |
| **Bridesmaid** | Natalie Yates | 0401 568 250 | nkyates13@gmail.com  |
| **Bridesmaid** | Courtney Yates | 0400 787 999 | Court\_1465@hotmail.com   |
| **Bridesmaid** | Isabella Evans | 0407 438 399 | isabella.mary.evans@gmail.com  |
| **Bridesmaid** | Georgia Mahon | 0418 398 633 | georgiamckeown@hotmail.com  |
| **Mother of Bride** | Nadine Hay | 0429 220 113 | nadine.hay@outlook.com.au  |
| **Sister of the Bride** | Ashlee Spano | 0455 310 371 | ashleespano@outlook.com.au  |
| **Mother of Groom** | Karen Cornelius | 0499 108 260 | rob.w.cornelius@gmail.com  |
| **Father of Groom** | Rob Cornelius | 0409 964 983 | rob.w.cornelius@gmail.com  |
| **MC** | Zac Lisle | 0415 899 728 | Zac.lisle@sen.com.au |

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| **SUPPLIER:** | **NAME:** | **CONTACT:** | **PHONE:** | **EMAIL:** |
| **Event Coordinator** | Tori Allen Events | Ngoc | 0449 210 166 | jess@toriallen.com.au |
| **Florist** | Tori Allen Events | Tim | 0414 811 911 | tim@toriallen.com.au |
| **Celebrant** | Gary Chapman | Gary | 0400 020 125 | gkchap@optusnet.com.au |
| **Photographer** | Bianca Virtue | Bianca | 0416 067 406 | booking@biancavirtue.com |
| **Hair** | The Future Mrs | Kellie | 0426 298 884 | kellie@thefuturemrs.com.au |
| **Makeup** | The Future Mrs | Kellie | 0426 298 884 | kellie@thefuturemrs.com.au |
| **Ceremony entertainment** | Tobi Tobi | Leighton | 0488 202 929 | hi@tobitobi.co |
| **Entertainment** | Rutherford Entertainment | Ruby | 0499 488 799 | ruby@rutherfordentertainment.com.au |
| **Videographer** | Josue Films | David | 0401 565 597 | studio@josuefilms.com |
| **Cake** | Beurre Cakes | Zahara | 0407 332 059 | contact.beurre@gmail.com |
| **Transport** | Yarra Valley Transfers | Betty | 0412 351 296 | info@yarravalleytransfers.com.au |
| **Transport** | Always Classic Cars | Vince | 03 9898 2889 | info@alwaysclassiccars.com.au |
| **Reception chairs/furniture**  | Dann Event Hire  | Liam | 03 8727 3000 | liam@danneventhire.com.au |
| **Venue** | Stones of the Yarra Valley | Alyce/Emily  | 03 8727 3000 | alyce@stonesoftheyarravalley.com |